



## Independent Charter Schools Calendar 2022-2023 School Year

Please be aware that these dates are subject to change.

Date(s)	Item	Contact Person	Contact Number	Contact E-mail
As Applicable	Update School Administrator Contact Information in Online School Directory Application	Customer Services Helpdesk	<a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a> <a href="https://dpi.wi.gov/cst/data-collections/school-directory/directory-application">https://dpi.wi.gov/cst/data-collections/school-directory/directory-application</a>	
As Applicable	Update School Administrator Contact Information via the School Financial Services PI-1500 District Contacts Report	Report: <a href="https://sfs.dpi.wi.gov/SFS_PI-1500/">https://sfs.dpi.wi.gov/SFS_PI-1500/</a> Report Instructions: <a href="https://dpi.wi.gov/sfs/reporting/pi-1500-report-process">https://dpi.wi.gov/sfs/reporting/pi-1500-report-process</a>		
Monthly	Claims may be Submitted Monthly for Federal and State Grants in the WISEgrants portal.	Angeline Gaster	608-264-9541	Angeline.Gaster@dpi.wi.gov
June 30, 2022	Fiscal Year End for 2021-2022 Audit (any audit firm changes from the prior year should be reported to DPI)	Alexander Burke Roberson	608-266-0452	Submit to: <a href="mailto:charterschools@dpi.wi.gov">charterschools@dpi.wi.gov</a> Contact: <a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>
July 2022	Schools may begin submitting 2021-22 WISEdata information via their SIS	Visit <a href="http://dpi.wi.gov/wisedata/help">http://dpi.wi.gov/wisedata/help</a>		
July 2022	PI 1505 –SE Special Education Annual Report and Documentation Worksheet	School Financial Services	608-267-9114	<a href="mailto:dpifin@dpi.wi.gov">dpifin@dpi.wi.gov</a> <a href="https://dpi.wi.gov/sfs/aid/special-ed/sped-sap/fiscal-reporting">https://dpi.wi.gov/sfs/aid/special-ed/sped-sap/fiscal-reporting</a>
July 15, 2022	Pupil Transportation Report-PI 1547 Due	School Financial Services	608-267-9114	<a href="mailto:dpifin@dpi.wi.gov">dpifin@dpi.wi.gov</a>
July 26-27, 2022	Wisconsin Resource Center for Charter Schools (WRCCS) Conference	<a href="#">Registration</a>		
August 31, 2022	2022-23 ESEA Consolidated Application Due	Title I and School Support Team	608-267-3721	<a href="https://dpi.wi.gov/user/651/contact">https://dpi.wi.gov/user/651/contact</a>
Last business day of August	2021-22 ESEA Consolidated End-of-Year Report Due - LEAs should record the required data in the EOY Report workbook available in WISEgrants. When the EOY report is available in WISEgrants, the data will need to be copied into the application.	Brianna Pero	608-224-5384	<a href="mailto:brianna.pero@dpi.wi.gov">brianna.pero@dpi.wi.gov</a> <a href="#">Workbook</a>



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September 2022	September 1 or First Day of School in September Preliminary Count Date	Alexander Burke Roberson	608-266-0452	Alexander.Roberson@dpi.wi.gov <a href="#">Membership Page</a>
September 2, 2022	Preliminary Pupil Count Report (MC-1567) Due	Alexander Burke Roberson	608-266-0452	Alexander.Roberson@dpi.wi.gov <a href="#">Membership Page</a>
September 15, 2022	Summer School Count Report Due – <i>Only for schools who offered Summer School in the Summer of 2022</i>	Alexander Burke Roberson	608-266-0452	<a href="#">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
September 16, 2022	3rd Friday September Pupil Count Date	Alexander Burke Roberson	608-266-0452	<a href="#">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
September 16, 2022	PI 1505 –SE Special Education Annual Report and Documentation Worksheet for 2021-21 Due	School Financial Services	608-267-9114	dpifin@dpi.wi.gov
September 19, 2022	First State Charter Aid Payment made – Based on Preliminary Pupil Count	Alexander Burke Roberson	608-266-0452	<a href="#">Alexander.Roberson@dpi.wi.gov</a>
September 23, 2022	3rd Friday September Pupil Count Report (MC-1567) Due	Alexander Burke Roberson	608-266-0452	<a href="#">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
September 30, 2022	ESEA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2022 (Title I)	Ryan Egan	608-266-1723	<a href="#">Ryan.Egan@dpi.wi.gov</a>
September 30, 2022	ESSA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2022 (Title IIA)	Jacque Jordee	608-267-9134	<a href="#">Jacqueline.Jordee@dpi.wi.gov</a>
September 30, 2022	ESEA Consolidated Applications - Final Date to File Claims for Reimbursement of Expenditures through June 30, 2022 (Title III and Title IVA)	Angeline Gaster	608-264-9541	<a href="#">Angeline.Gaster@dpi.wi.gov</a>
September 30, 2022	IDEA (special education) Entitlement Claims Due	Glenn Aumann	608-266-3489	<a href="#">Glenn.Aumann@dpi.wi.gov</a>
October 1, 2022	ESSA School Level Actuals Report for 2022-23 Due	School Financial Services	608-267-9114	dpifin@dpi.wi.gov
<b>To Be Determined</b>	PI-1504 SE Special Education Budget Report for 2021-22 Opens	School Financial Services	608-267-9114	dpifin@dpi.wi.gov



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<b>To Be Determined</b>	PI-1504-SE Special Education Budget Report for 2021-22 Due	School Financial Services	608-267-9114	dpifin@dpi.wi.gov
December 1, 2022	ACCESS for ELLs and Alternate ACCESS for ELLs Test Window Opens	Jesse Roberts	608-267-5153	<a href="mailto:Jesse.Roberts@dpi.wi.gov">Jesse.Roberts@dpi.wi.gov</a>
December 5, 2022	Second State Charter Aid Payment made – Based on 3 <sup>rd</sup> Friday September Pupil Count	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
December 5, 2022	Summer School Payment made to Schools who offered Summer School in the Summer of 2022	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
December 6, 2022	WISEdata Snapshot <a href="#">Snapshot Preparation Guidance</a>	Customer Services Helpdesk	Visit <a href="http://dpi.wi.gov/wisedata/help/request">http://dpi.wi.gov/wisedata/help/request</a>	
December 15, 2022	Audited Financial Statements Fiscal Year 2021-22 Due	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>
<b>To Be Determined</b> January 2023	WISEstaff Preliminary Reporting Deadline	WISEstaff application: Customer Services Helpdesk  Licensing Questions	<a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>  <a href="https://dpi.wi.gov/support/contact-us">https://dpi.wi.gov/support/contact-us</a>	
January 13, 2023	2 <sup>nd</sup> Friday January Pupil Count Date	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
January 15 – June 15, 2023	Wisconsin Educator Effectiveness System – Equivalency Review (schools wanting to apply to use an alternative model of teacher and principal evaluation from the DPI model only) January 15 – Letter of Intent to Apply due March 15 – Equivalency Applications due April 15 – Initial Notice of Application Status given May 15 – Additional Evidence and Supporting Documentation due (if necessary) June 15 – Final Notice of Application Status given	Jacob Hollnagel	608-266-5195	<a href="mailto:Jacob.Hollnagel@dpi.wi.gov">Jacob.Hollnagel@dpi.wi.gov</a>
January 20, 2023	2 <sup>nd</sup> Friday January Pupil Count Report (MC-1567) Due	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>



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January 27, 2023	ACCESS for ELLs and Alternate ACCESS for ELLs Test Window Closes	Jesse Roberts	608-267-5153	<a href="mailto:Jesse.Roberts@dpi.wi.gov">Jesse.Roberts@dpi.wi.gov</a>
February 1, 2023	Independent Charter School authorizers must notify the Department of all new schools it intends to authorize in the next academic year	State Superintendent Charter Schools Team	<a href="mailto:dpistatesuperintendent@dpi.wi.gov">dpistatesuperintendent@dpi.wi.gov</a> and <a href="mailto:charterschools@dpi.wi.gov">charterschools@dpi.wi.gov</a>	
February 13, 2023	Third State Charter Aid payment made – based on 3 <sup>rd</sup> Friday Sept. & 2 <sup>nd</sup> Friday Jan. Average.	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>
February 27 – 28, 2023	Wisconsin Federal Funding Conference- Wisconsin Dells (Kalahari Convention Center)	<a href="https://www.wasbo.com/federalfunding">https://www.wasbo.com/federalfunding</a>		
March 8-18, 2022	Administration of the ACT with writing (Grade 11) <b>March 7:</b> ACT with writing Grade 11 (Paper) <b>March 7-10, 13-117:</b> ACT with writing Grade 11 for Students Testing with Accommodations (Paper) <b>March 7-19, 14-16:</b> Online and Line Accommodation Administration	Nikki Braconier	608-266-1075	<a href="mailto:Nicole.Braconier@dpi.wi.gov">Nicole.Braconier@dpi.wi.gov</a>  <a href="https://dpi.wi.gov/assessment/act/calendar">https://dpi.wi.gov/assessment/act/calendar</a>
March 15, 2023	High School Graduation Requirements due (only schools <b>currently serve or will serve</b> high school grades). <i>Submit information via the survey link sent to your school from the Customer Services Team.</i>	Customer Services Helpdesk	<a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a> <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>	
March 21-April 29, 2023	Forward Exam—English Language Arts and Mathematics Grades 3-8, Science Grades 4 and 8 and Social Studies Grades 4, 8, and 10  Dynamic Learning Maps—English Language Arts and Mathematics Grades 3-11, Science Grades 4 and 8-11, and Social Studies Grades 4, 8, and 10	Alison O’Hara  Mike Peacy	608-266-5182  608-267-1288	<a href="mailto:Alison.O’Hara@dpi.wi.gov">Alison.O’Hara@dpi.wi.gov</a>  <a href="mailto:Michael.Peacy@dpi.wi.gov">Michael.Peacy@dpi.wi.gov</a>
<b>To Be Determined</b> March 2023	WISEstaff Final Reporting Deadline	WISEstaff application: Customer Services Helpdesk  Licensing Questions	<a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>  <a href="https://dpi.wi.gov/support/contact-us">https://dpi.wi.gov/support/contact-us</a>	
March 20 – April 28, 2028	PreACT Secure Grades 9-10	Nikki Braconier	608-266-1075	<a href="mailto:Nicole.Braconier@dpi.wi.gov">Nicole.Braconier@dpi.wi.gov</a> <a href="https://dpi.wi.gov/assessment/PreACT">https://dpi.wi.gov/assessment/PreACT</a>



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May 2023* Subject to cancellation	2022-23 WISEdash Spring Demographics Snapshot	Customer Service Helpdesk	<a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>	
May 1, 2023	Membership Audit Report Due	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a> <a href="#">Membership Page</a>
May 31, 2023	Summer School Survey Due	Alexander Burke Roberson	<a href="#">Summer School Information Page</a>	
June 5, 2023	Fourth State Charter Aid payment made - based on Membership Audit findings	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>
June 30, 2023	Fiscal Year End for 2022-23 Audit (any audit firm changes from the prior year should be reported to DPI)	Alexander Burke Roberson	608-266-0452	<a href="mailto:Alexander.Roberson@dpi.wi.gov">Alexander.Roberson@dpi.wi.gov</a>
June 30, 2023	Last day to expend Wisconsin Charter School grant funds on grant cycle July 1, 2022 through June 30, 2023. Final claims due within 90 days - by September 30, 2023. Please note that claims submitted between June 12 and June 30 will not be process until July.	Angeline Gaster	608-264-9541	<a href="mailto:Angeline.Gaster@dpi.wi.gov">Angeline.Gaster@dpi.wi.gov</a>
June 30, 2023	ESSA LEA Plan must be approved no later than this date for new schools who opened in 2022-23 school year.	Title I and School Support Team	608-267-3721	<a href="https://dpi.wi.gov/user/651/contact">https://dpi.wi.gov/user/651/contact</a>
July 1, 2023	Kindergarten Programs and School Year Calendar Due (provide information via the online School Directory application)	Customer Services Helpdesk	<a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a> <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>	
July 31, 2023	School and contact information due for inclusion in printed <i>Wisconsin School Directory</i> (provide information via the online School Directory application)	Customer Services Helpdesk	<a href="mailto:dpistats@dpi.wi.gov">dpistats@dpi.wi.gov</a> <a href="https://dpi.wi.gov/wisedata/help/request">https://dpi.wi.gov/wisedata/help/request</a>	

**\*Some dates are subject to change.** Parental Education Options staff will do our best to update this calendar and when we do, we will notify ICS schools and authorizers of such updates. However, you should always feel free contact the designated party above directly if you are unsure of a date or have reason to suspect it might have changed.

*This calendar is non-comprehensive. Some important dates and deadlines may be communicated only via email. Emails will be sent to the address on file on the School Directory.*